



Oshwal Academy Nairobi

(Owned and Managed by Oshwal Education and Relief Board)

P.O. BOX 1130 - 00606 Sarit Centre, Nairobi, Kenya

Our Ref: OAN/AC/136/2023

Date: 8th June 2023

Dear Parents

UPDATE 2 - TERM 3 - 2022/2023

As we cross the threshold of the mid term break, it is heartening to see our students back from the numerous trips planned over this short break and back to routine of daily life.

I now wish to address a matter that is of growing concern for us, in reference to ethics and morality. The parents of the Academy are strongly advised against giving any gifts, financial assistance or loans to staff whether solicited or not. This is **strictly prohibited** and against our staff policy.

Please note that staff are not encouraged or permitted to share their dates of birth with parents. Doing so will be construed as soliciting for gifts be they in cash or kind and can result in stringent disciplinary measures including and up to a summary dismissal.

The Academy believes in good work ethics and moral principles and the staff are always sensitized of this by our Human Resource Personnel.

If you wish to appreciate the good work of our staff and I am sure there are several occasions to do so, a "thank you" note will be more meaningful and an ideal gesture to do so through.

To create an ideal study environment with the best of the facilities, infrastructure, latest books and all the I.T. related paraphernalia and balance this cost with our fees structure is always a delicate and a tricky task.

Added to this endeavour is the perennial efforts to retain our excellent and hardworking staff.

It is therefore for some of the aforesaid reasons that we share the **revised fees structure** for the scholastic year 2023/2024 effective from **September Term 2023**.

Each individual campus will share the new revised fees structure with you for you to plan your finances in advance.

And finally, I hope you have a great bonding time of parenting for the remaining half of the term to complete the current scholastic year.

With warm regards.

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